Sue Walker Cyfarwyddwr Addysg **Director of Education**

Canolfan Ddinesig, Stryd y Castell, Merthyr Tudful, CF47 8AN

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ParentPay - Booking a meal

Dear Parent/Carer

As of Monday 8th January 2023, the way you book a meal via ParentPay will be slightly changing. When you book a meal for the new term you will now need to select which menu item you require for your child (e.g. hot meal, wrap or jacket potato).

To help the school and kitchen staff prepare meals and manage stock and waste it is important that all parents prebook their child's meal in advance via ParentPay. Meals can be booked up to 6 weeks in advance and need to booked by 8am each day.

Please see the video on the link below showing how a meal is booked:

[VIDEO] How to book a meal – Parent Support (parentpaygroup.com) https://parent-support.parentpaygroup.com/hc/en-gb/articles/6265244826257--VIDEO-How-to-book-a-m eal)

Please contact the school office for your login details if you have not yet activated your ParentPay account.

Thank you in advance for your support in this.

Yours sincerely

Fairyal Pabani

School Catering Manager

Fairfel Valganie.